



## Community Service Application

**Applicants must be 18 years of age or older if 15 to 18 accompanied by a parent or guardian**

The Santa Fe Animal Shelter & Humane Society (SFAS&HS) will not accept individuals convicted of any violent crime towards people or animals, any drug offenses, or theft related offenses.

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Emergency Contact:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_

Number of community service hours required: \_\_\_\_\_ Date to be completed: \_\_\_\_\_

Days and times available (be specific): \_\_\_\_\_

\_\_\_\_\_

Why you are completing community service, what the service is going towards, including contact name and phone number:

\_\_\_\_\_

Please specify reason for selecting the SFAS&HS: \_\_\_\_\_

- You must report to the Volunteer Coordinator or other supervisor as assigned.
- You will not work directly with SFAS&HS animals unless specifically trained and assigned.
- If you are unable to come in on a scheduled date, you must personally call.
- If you "no call, no show" more than one time you will not be accepted back to finish hours.
- You must sign in and out at the each day to get credit for time worked.
- Inappropriate behavior will result in immediate termination of service.

**Community Service duties include the following:**

Clean Kennels	Sweep and/or mop floors	Wash food & water bowls
Clean windows	Restock supplies	Laundry
Pick up litter around grounds	Wash walls, doors, counters, cabinets	Clean and fill litter trays
Clear out weeds and brush	Empty trash	Other duties as necessary

**I have read and understand the above and certify that the information I have provided is true.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_